

James McDuff

14a Blackfriars Street, St Andrews, Fife

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Profile

First year student currently studying at the University of St Andrews. Experienced in providing excellent customer service whilst working in busy environments. Flexible regarding hours of work including evenings and weekends. Keen to expand skills and knowledge and prepared to work in a variety of roles as required.

Work experience

June to

The Whitehorse Inn, Stonehaven – Bar staff

September 2020

- Served customers and helped to create a convivial atmosphere.
- Took and served food orders, providing information to customers and helping them with their selection.
- Kept bar area clean and tidy and restocked bar with snacks, bottles etc. as required.
- Suggested 'theme' evenings, which boosted takings.
- Cashed up tills at the end of each evening.

2018-2019

SPAR shop, Stonehaven – Sales Assistant

- Worked Saturdays and school holidays.
- Provided excellent customer service and dealt with enquiries and orders.
- Staffed the till including 'Paypoint'.
- Stocked shelves and updated stock system.
- Administered deliveries and dealt with suppliers.

Education

2020-2024

University of St Andrews

Studying for MA (Hons) History

2018-2019

Stonehaven High School

Advanced Highers – History (A), English (B)

Highers – History (A), English (A), Maths (A), Modern Studies (A), French (B)

6 National 5's – 4 A's; 2B's

Additional information

- IT skills: proficient in MS Office applications, use of internet and email.
- Interests: cross-country running, music, food and wine.
- Full driving licence.

Referees

Mrs B Potter

Manager – SPAR

23 Grey Street, Stonehaven, ST6 7LP

01624 889345

manager@spar.sth.co.uk

Mr F Duncan

Proprietor – Whitehorse Inn

Cross Lane, Stonehaven, ST6 3RT

01624 674629

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